



GUATEMALA VILLAGE HEALTH
Improving lives one village at a time
Medical Team Member Orientation Packet

Thank you for your interest/participation in Guatemala Village Health's program. Enclosed is information necessary for your file.

Team members are selected on the basis of their interest, commitment, and ability to represent the Guatemala Village Health organization, and the United States with professionalism and respect. Each participant becomes an ambassador not only for Guatemala Village Health, but for all Americans. It is expected that all participants conduct themselves in a manner consistent with the mission of Guatemala Village Health and be sensitive to the cultural values of the host country. Participants are expected to demonstrate responsible behavior that builds positive relationships, affirms the value of the individual(s) and culture, contributes to respect for self and others, and promotes a healthy lifestyle.

Guatemala Village Health will arrange and be responsible for the following:

1. All transportation in the foreign country, including transportation to and from the airport.
2. The coordination of the entire medical trip and the liaison between GVH and the foreign contacts.
3. Medical supplies and equipment for your mission. (Your donations are appreciated here as medications typically run \$1500 - \$2000 per trip)

Each team member will be personally and financially responsible for the following:

1. Round trip airfare expenses to Guatemala City International Airport where the team will be traveling. You are responsible for air- travel arrangements, and must observe the preferred arrival / departure days & times.
2. Personal lodging and meal expenses before and after the trip. GVH will make all arrangements for all lodging in country.
3. Expenses pertaining to all personal phone calls and personal needs. (*Guatemalan phone is available for purchase*)
4. Obtaining insurance for personal equipment, and personal medical, accident, life, liability, and Travel Evacuation insurance. Travel Evacuation insurance is mandatory.
5. The safety of personal belongings.
6. Obtaining recommended immunizations. We suggest you consult your own physician and/or your local health department. The suggested immunizations in the Team Member Handbook can get you started. Bartell's has travel clinics that can help provide immunizations and vaccines.
7. Passport expenses.
8. Help collect medical supplies and equipment as needed and instructed.
9. Attend the team member orientation meeting, and (2) planning meetings.
10. Participate in team work parties as requested to pack medical supplies which will be sent abroad.
11. Check at least (1) & preferably (2) baggage items, containing team supplies that you have helped pack

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Medical Teams Abroad Program

The mission of our international program is to “Improve the health, education and economic prosperity of rural villages in Guatemala.” One of the ways we do this is by providing donated medical care to children & their families in impoverished countries where medical and/or financial resources are not available. We also strive to promote goodwill among the medical personnel and the host country. Every effort will be made to assure success along with mutual and lasting friendships.

Your GVH Trip Registration packet **must be returned to our office no later than 4 weeks prior to any trip.** This information is extremely vital and will be provided to the Medical Team Leader on your behalf. Should an emergency or problem arise while you are on a trip, we may need to access your health & emergency contact information. Be assured that your information is kept confidential from other team members. If you have any questions, please feel free to contact the GVH Office at the number on the letterhead.

To learn more about the Guatemala Village Health organization and our programs please visit our website at www.GuatemalaVillageHealth.org. Thank you for your interest.

Sincerely,

Jennifer L. Hoock, MD, MPH, Co-Founder and Chair of the Board